



Report to the Auburn City Council

Action Item
2
Agenda Item No.

[Signature]
City Manager Approval

To: Mayor and City Council Members

From: Bernie Schroeder, Public Works Director *BS*
Megan Siren, Transit Manager/Administrative Analyst *MS*

Date: December 3, 2012

Subject: Funding Agreement with PCTPA for Bus Shelter Improvement Project

The Issue

Shall the City Council approve the Funding Agreement with Placer County Transportation Planning Agency for the Bus Shelter Improvement Project?

Conclusion and Recommendation

Staff recommends, BY RESOLUTION, authorize the City Manager to execute the funding agreement with Placer County Transportation Planning Agency for the Bus Shelter Improvement Project.

Background

Placer County Transportation Planning Agency (PCTPA) identified available funding in the amount of \$9,575 from the Western Placer Consolidated Transportation Service Agency (CTSA) Bus Stop & Security Improvement Project. The Western Placer CTSA had applied and received funding from the 2010/11 grant cycle for the Transit System Safety Security & Disaster Response Account (TSSDRA) included in the Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act approved by the California voters in November 2006 for the Bus Stop & Security Improvement Project.

Public Works submitted a request for funding to PCTPA for Auburn Transit in the amount of \$9,575 to fund Bus Stop Improvements. The PCTPA Board will consider the Funding Agreement with the City of Auburn on the November 28, 2012 PCTPA Board meeting. The Bus Shelter Improvements Project location has not been identified, but may include bus stop facility improvements involving safety and security, such as ADA improvements, addition of a bench or shelter and/or solar lighting. The project will serve locations served by Auburn Transit. Staff is currently reviewing current bus stop facilities to determine if any improvements are needed, otherwise staff will continue the review to include locations that warrant bus shelters.

The funding agreement needs to be executed by the City Manager for the City to have the authority to invoice PCTPA once the project is complete. The project close-out per the agreement is December 31, 2013.

Alternatives Available to Council; Implications of Alternatives

1. Proceed with Staff Recommendation
2. Do not proceed with staff recommendation

Fiscal Impact

Staff requests an amendment to the FY 2012/13 to incorporate the Bus Shelter Improvement Project into the budget for \$9,575 as an expense and revenue.

Attachments: Resolution/Funding Agreement



November 28, 2012

Robert Richardson, City Manager
City of Auburn
1225 Lincoln Way
Auburn, CA 95603

**SUBJECT: FUNDING AGREEMENT 12-02 BETWEEN THE CITY OF AUBURN
AND THE PLACER COUNTY TRANSPORTATION PLANNING
AGENCY (PCTPA) FOR THE WESTERN PLACER CTSA BUS STOP
SAFETY AND SECURITY IMPROVEMENTS PROJECT**

Dear Mr. Richardson:

This letter, when countersigned, authorizes funding by the Placer County Transportation Planning Agency (PCTPA) for work to be performed by the City of Auburn for the Western Placer CTSA Bus Stop Safety and Security Improvements Project.

1. **Funding Agreement:** This Funding Agreement is the statement of contract specific requirements applicable to the work effort to be undertaken by the City of Auburn for the Western Placer CTSA Bus Stop Safety and Security Improvements Project. The Western Placer CTSA Bus Stop Safety and Security Improvements Project will be funded under the Transit System Safety Security and Disaster Response Account (TSSSDRA) included in Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act, approved by California voters in November 2006. The Western Placer CTSA Bus Stop Safety and Security Improvements Project Transit System Safety Security and Disaster Response Account (TSSSDRA) grant application for FY 2010/11 is incorporated in this Funding Agreement.
2. **Term:** City is to commence work immediately and shall be completed no later than December 31, 2013, according to the project schedule / milestones provided in the Transit System Safety Security and Disaster Response Account (TSSSDRA) grant application for FY2010/11.
3. **Scope of Services:** City will perform the tasks / milestones to manage and install the Western Placer CTSA Bus Stop Safety and Security Improvements Project provided in the Transit System Safety Security and Disaster Response Account (TSSSDRA) grant application for FY 2010/11.

4. **Personnel:** City will provide its own personnel to perform the work specified in the Funding Agreement. City will also provide administrative support, management, and overhead expenses.
5. **Compensation:** For services rendered, the City of Auburn will receive a sum not to exceed the amount of \$9,575 (plus interest earned) identified in the Western Placer CTSA Bus Stop Safety and Security Improvements Project Transit System Safety Security and Disaster Response Account (TSSSDRA) grant application for FY 2010/11. Upon completion of the project, the City shall submit one invoice for reimbursement. The invoice for payment shall reference the work completed and the hours and cost associated with each task / milestone.

If this Funding Agreement meets with your approval, please sign and return one copy. You may retain a copy for your own records. Questions concerning this Funding Agreement should be directed to David Melko of my staff at (530) 823-4090.

Celia McAdam, Executive Director Date
Placer County Transportation Planning Agency

Robert Richardson, City Manager Date
City of Auburn

Attachment: Western Placer CTSA Bus Stop Safety and Security Improvements Project FY
2010/11 TSSSDRA Grant Application

C: Megan Siren, City of Auburn
David Melko, PCTPA



RECEIVED

AUG 01 2012

P.C.T.P.A.

July 27, 2012

Celia McAdam
Executive Director-PCTPA
Placer County Transportation Planning Agency
299 Nevada Street
Auburn, CA 95603

Dear Ms. McAdam:

SUBJECT: NOTIFICATION OF PAYMENT
California Emergency Management Agency
The Highway Safety, Traffic Reduction, and Port Security Bond
Act of 2006 (Proposition 1B)
Grant #6361-2, Cal EMA ID #061-91059

The California Emergency Management Agency (Cal EMA) has enclosed the approved copy of your Cash Request for your records. Payments are issued by the State Controller's Office and should be received within 90 days from the date of this letter. Please be advised that state warrants have a one-year period of negotiability.

As the recipient of state bond funds, your organization is subject to semi-annual performance reports due April 30th and October 31st of each year until all grant funds are fully expended. These reports are required to be submitted to Cal EMA via email at prop1B@calema.ca.gov.

Please refer to the enclosed information detailing the payment made for this request. For assistance regarding this payment, or your audit requirements, contact the Grant Processing's main line at (916) 636-3777.

Cal EMA GRANTS PROCESSING

Enclosure

cc: Applicants file

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5452059

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

PROJECT LEDGER

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests.
 Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.
 Warning! Decimal usage is not allowed. Attempts to use decimals will prompt error message.

6.61-0002

9161-91059

6361-00

Item Number	Project	Project Name	Funding Source	Discipline	Solution Area	Solution Area Sub-Category	Total Obligated	Amount Approved Previous	Amount This Request	Match Amount	Total Approved	Remaining Balance	Percentage Complete
1	A	Rocklin Bus Stop Project	PROP 1B	GA	Equip	EQUIPMENT	57,970		57,970		57,970		100.00%
2	B	Loomis Park and Ride	PROP 1B	GA	Equip	EQUIPMENT	5,162		5,162		5,162		
3	C	Western Placer Bus Stop Project	PROP 1B	GA	Equip	EQUIPMENT	9,575		9,575		9,575		
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FMSW 41.11(a) - 2011

Pay Total = 57,970 @ 5/27/12

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

AUTHORIZED AGENT

CFDA #:

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests. Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

Placer County Transportation Planning Agency

061-91059
April 25/2011
6361-0002

Supporting Information for Reimbursement/Advance of State and Federal Funds

This request is for an/a: Cash Request

This claim is for costs incurred within the grant expenditure period from July 1, 2010 through June 30, 2011 (Beginning Expenditure Period Date) (Ending Expenditure Period Date)

Under Penalty of Perjury, I certify that:

I am the duly authorized officer of the claimant herein. This claim is true, correct, and all expenditures were made in accordance with applicable laws, rules, regulations and grant conditions and assurances.

Statement of Certification - Authorized Agent

By signing below, I hereby certify that I am the duly appointed Authorized Agent and have the authority to apply for the Homeland Security, Transit Security, Non-Profit Security Grant Program, PROP 1B, Urban Area Security Initiative, and the Operational Area's application represents the needs for the State Homeland Security Program.

Celia McAdam, AICP

Printed Name

[Signature]

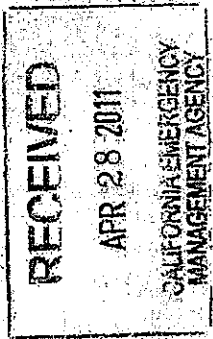
Signature of Authorized Agent

4/25/2011

Date

Mail workbooks to:

Amber Lane
Homeland Security Grants - CA/EMA
California Emergency Management Agency
3...driever Avenue



1 RESOLUTION NO. 12-
2 RESOLUTION AUTHORIZING THE FUNDING AGREEMENT WITH PLACER
3 COUNTY TRANSPORTATION PLANNING AGENCY.

4 -----
5 THE CITY COUNCIL OF THE CITY OF AUBURN DOES HEREBY RESOLVE:

6 That the City Council of the City of Auburn does hereby authorize the
7 City Manager to sign and execute the funding agreement with Placer County
8 Transportation Planning Agency for the Bus Shelter Improvement Project.

9 A true and correct copy of said Funding Agreement is attached hereto as
10 Exhibit "A."

11 DATED: December 3, 2012

12 _____
Kevin Hanley, Mayor

13 ATTEST:

14 _____
15 Joseph G. R. Labrie, City Clerk

16
17 I, Joseph G. R. Labrie, City Clerk of the City of Auburn, hereby certify
18 that the foregoing resolution was duly passed at a regular session meeting of
19 the City Council of the City of Auburn held on the 3rd day of December 2012
by the following vote on roll call:

20 Ayes:

21 Noes:

22 Absent:

23 _____
Joseph G. R. Labrie, City Clerk